



Ogden Preparatory Academy Field Trip Chaperone Agreement

Chaperone Name:	
Address:	Email Address:
Field Trip:	Phone:
Supervising Teacher:	

Purpose and Preface: Ogden Preparatory Academy (OPA) depends on adult and parent volunteers and chaperones. With OPA's emphasis on volunteerism and parent choice and participation, OPA welcomes parents and community members into our school. Even so, a parent or volunteer from the community may only work with OPA students if the individual agrees and completes the following, PRIOR TO the volunteer/chaperone experience:

A chaperone is a parent or guardian who assumes responsibility for a group of students on the field trip under the direction of the teacher. The teacher will select chaperones as needed.

Your signature below acknowledges that you agree to all of the following:

1. Chaperones will ride the bus or follow in a car approved to travel with the group.
2. There will be at least one (1) chaperone for every ten (10) students.
3. Chaperones will follow the itinerary and stay with their group of students at all times.
4. Chaperones shall only be allowed to bring children on a field trip in accordance with the Field Trip Procedures.
5. Chaperones will not smoke, consume alcohol, or use illegal drugs or controlled substances during the trip, as indicated below.
6. Chaperones will follow instruction from the leader of the Field Trip.
7. Ogden Preparatory Academy (the School) reserves the right to deny a parent the opportunity to be a chaperone if any chaperone guidelines are not followed.
8. The chaperone has completed a background check and, if necessary, a review of any offenses consistent with the requirements of Ut. Code §53G11-402.
9. The chaperone has participated in or read volunteer/chaperone training
10. The chaperone understands that students have the right to expect that information about them will be kept confidential by all employees and volunteers, UNLESS a student communicates a medical emergency OR shares information that gives the volunteer reason to believe that the student is in danger from himself or others (Ut. Code §53E-9-203 and §62A-4a-4). In these cases, the volunteer will notify the parent in the event of a medical emergency or the Division of Child and Family Services, law enforcement or the student's parent, as the law requires.
11. The chaperone will not photograph or videotape students with the teacher or trip supervisor's permission.



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12. The chaperone will receive OPA policies on computer use and will sign an authorized user form, upon request of the principal or trip supervisor.
13. A chaperone will not search students or student property
14. A chaperone will not discriminate against or harass any person and will report all harassment or discrimination observed, consistent with OPA policy.
15. I understand that volunteering at OPA with students is a privilege and that the Principal or trip Supervisor may terminate my eligibility to chaperone at any time.
16. If you require special accommodations in a school/work environment, please explain:

Reservations, arrangements, and fees for the trip are at the discretion of the teacher in charge of the trip.

According to Education Code 35330, all persons going on a field trip or excursion shall be deemed to have waived all claims against Ogden Preparatory Academy for injury, accident, illness, or death occurring during, or by reason of, the field trip or excursion. All adults taking out-of-state field trips or excursions shall sign a statement waiving such claims.

I understand and agree to follow the Field Trip Policy, and if out of the state of Utah, the Waiver for Out-of-State, during the entire period of the field trip.

Furthermore, I understand this agreement is for the above stated field trip only.

Signature of Chaperone
Printed Name
Date

Waiver for Out-of-State Field Trips

If the undersigned individual is participating in an out-of-state field trip, they hereby waive all claims against Ogden Preparatory Academy for injury, accident, illness, or death occurring during, or by reason of, the field trip or excursion.

Signature of Chaperone
Printed Name
Date



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Document History

Legal References