



# Reopening Plan

## Ogden Preparatory Academy

### School Reopening Requirements

#### Attestation:

Our school reopening plan has been approved by our governing board in an open and public meeting and was made available on our website (and each schools' website) by August 1, 2020.

✓	Yes		No
---	-----	--	----

Link to your public-facing school reopening plan: <https://ogdenprep.org/opa-reopening-plan/>

#### Table of Contents:

<b>Repopulating Schools</b>	<b>2</b>
Communicating and Training	2
Accommodating Individual Circumstances (e.g., High-Risk, Personal Decisions)	3
Enhanced Environment Hygiene & Safety	3
School Schedules	4
<b>Monitoring for Incidences</b>	<b>4</b>
<b>Containing Potential Outbreaks</b>	<b>5</b>
Preparation Phase	5
Quarantine/Isolation Protocol	6
<b>Temporarily Reclosing (if Necessary)</b>	<b>6</b>
Preparation Phase	6
Transition Management Preparation	7
<b>Mitigation Tactics For Ogden Preparatory Academy</b>	<b>9</b>
Setting	9
Classrooms	9
Transitions	10
Entry/Exit Points	10
Visitors	11
Transportation	11



# Reopening Plan

Restrooms	12
Cafeterias	12
Large Group Gatherings (e.g. assemblies, performances)	13
Unique Courses with Higher Risk of Spread	13
Recess and Playground	13
Special Education, Related Services, or School Counseling (e.g. School Psychologist, Speech Language Pathologist, etc.)	14

## Repopulating Schools

### Communicating and Training

State Requirement (“What”)	Implementation Plan (“How”)				
Develop administrator/teacher/staff education and training on school’s reopening protocol and action plans <ul style="list-style-type: none"> <li>Educate and train students and caregivers on school’s protocols and action plan; post and/or make accessible to school communities</li> <li>Make materials available to families in their respective preferred/primary language</li> </ul>	Communication to staff: <ul style="list-style-type: none"> <li>All Staff Members will be trained on the school wide plan during Back to School Week.</li> <li>Training for blended and remote instruction will be offered throughout the week and the school year during Friday professional development times.</li> </ul> Communication to families: <ul style="list-style-type: none"> <li>OPA will communicate the reopening plan to families via the Summer Mailer (handed out as a hard copy during Registration), Principal email list, and website.</li> <li>OPA will provide families with a checklist for at-home symptom checking.</li> <li>OPA will create and provide procedures for drop off, school breakfast, pick up, etc.</li> <li>All communications for families will be provided in English and Spanish</li> </ul> Communication to students: <ul style="list-style-type: none"> <li>Students will be trained on policies and procedures related to COVID-19 during the first weeks of school, and as necessary throughout the year.</li> </ul>				
Appoint a point of contact for each school available for questions or specific concerns.	Indicate Assurance: Secretaries at each building will answer calls. Questions or concerns that are not adequately addressed by secretaries will be brought to the building Principal.				
	<table border="1"> <tr> <td>✓</td> <td>Yes</td> </tr> <tr> <td></td> <td>No</td> </tr> </table>	✓	Yes		No
	✓	Yes			
	No				

### Accommodating Individual Circumstances (e.g., High-Risk, Personal Decisions)

State Requirement (“What”)	Implementation Plan (“How”)



# Reopening Plan

<p>Create a process for students/families and staff to identify as high risk<sup>1</sup> for severe illness due to COVID-19 and have a plan in place to address requests for alternative learning arrangements, remote learning or instruction, or work re-assignments</p>	<p>OPA will implement a remote learning plan at both the Elementary and the Junior High. Parents will select remote learning or in person learning in July and commit to it for the duration of first semester (January 15th) or until the State changes risk status to green. At any time throughout the semester, parents can choose to transition their student to remote learning. Students participating in remote learning may request to transition to in-person learning. Requests will be considered based on need and capacity. Students who are enrolled via the lottery after initial registration may be given a remote option only depending on availability and any in-person waiting lists in place from currently registered students. For students who select in-person learning, teachers will use Learning Management Systems to create a blended learning experience for their in-person students. Students who need to temporarily quarantine may complete work at home through this blended system until it is safe for them to return to the classroom.</p>		
<p>Take reasonable steps to minimize and mitigate risk for employees who identify as high-risk</p>	<ul style="list-style-type: none"> <li>- Masks and/or face shields are being provided by OPA to be worn by teachers.</li> <li>- Masks are being provided by OPA to be worn by students.</li> <li>- Hand sanitizer stations are available in all classrooms and general areas of the schools.</li> <li>- Reducing class sizes to enable social distancing as much as possible.</li> <li>- Classrooms are sanitized daily.</li> <li>- Providing an immunization clinic for all employees to ensure up-to-date vaccinations.</li> </ul>		
<p>Systematically review all current plans (e.g., Individual Healthcare Plans, Individualized Education Plans or 504 plans) for accommodating students with special healthcare needs and update their care plans as needed to decrease their risk for exposure to COVID-19</p>	<p>Indicate Assurance:</p>		
	<table border="1"> <tr> <td style="width: 50px; text-align: center;">✓</td> <td>Yes</td> </tr> </table>	✓	Yes
	✓	Yes	
<table border="1"> <tr> <td style="width: 50px;"></td> <td>No</td> </tr> </table>		No	
	No		

## Enhanced Environment Hygiene & Safety

State Requirement (“What”)	Implementation Plan (“How”)		
<p>Develop protocols for implementing an increased cleaning and hygiene regimen</p>	<p>Indicate Assurance:</p>		
	<table border="1"> <tr> <td style="width: 50px; text-align: center;">✓</td> <td>Yes</td> </tr> </table>	✓	Yes
	✓	Yes	
<table border="1"> <tr> <td style="width: 50px;"></td> <td>No</td> </tr> </table>		No	
	No		
<p>Faculty and staff wear face coverings (e.g., masks or shields) when physical distancing is not feasible</p>	<p>Teachers will be provided with reusable masks. Disposable masks will also be available. Masks will be required in all areas and situations where physical distancing is not possible. Face shields will be available to teachers upon request.</p>		

<sup>1</sup> High-risk individuals are defined as people 65 years and older, people who live in a nursing home or long-term care facility, people of all ages with underlying medical conditions, including lung disease or moderate to severe asthma, people who have serious heart conditions, people who are immunocompromised (many conditions can cause a person to be immunocompromised, including cancer treatment, smoking, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications), people with severe obesity, diabetes, chronic kidney disease undergoing dialysis, or liver disease.



# Reopening Plan

Make hand sanitizer, disinfecting wipes, soap and water, or similar disinfectant readily available to staff/students/visitors in controlled environments to ensure safe use	Indicate Assurance:	
	✓	Yes
		No

## School Schedules

State Requirement (“What”)	Implementation Plan (“How”)
Due to the unique nature of school schedules, USBE has not provided state-wide requirements.	<p>Elementary: Approximately 30% of students will participate in remote learning. The remaining 70% of students will be taught daily in-person enabling class sizes to be reduced to increase social distancing abilities.</p> <p>Junior High: Approximately 30% of students will participate in remote learning. The remaining 70% of students will be taught in-person enabling class sizes to be reduced and to increase social distancing abilities. Students taught in-person will begin the year on a staggered schedule with half the learning in class and the other half taught remotely. The staggered schedule will continue through October 2. Students taught in-person will begin daily instruction on October 5 unless risk levels dictate alternative action steps.</p> <p>The staggered schedule will be implemented as follows:</p> <ul style="list-style-type: none"> <li>- Students from the first half of the alphabet will attend their A Day schedules on Monday and their B Day schedule on Wednesdays. On Tuesdays and Thursdays, they will complete independent, blended work provided by their regular classroom teacher.</li> <li>- Students from the second half of the alphabet will attend their A Day schedules on Tuesday and their B Day schedules on Thursday. On Mondays and Wednesdays, they will complete independent, blended work provided by their regular classroom teacher.</li> <li>- Fridays will be reserved for remote instruction, small group sessions, in-person testing, digital office hours, teacher planning, and professional development.</li> </ul> <p>The OPA administration will send out detailed instructions for in-person, staggered, and remote learning after the approval of the School Reopening Plan.</p>

## Monitoring for Incidences

State Requirement (“What”)	Implementation Plan (“How”)
----------------------------	-----------------------------



# Reopening Plan

Develop administrator/teacher/staff education and training on your LEA's protocol for symptom monitoring	Staff will be trained on symptoms and symptom monitoring during Back to School Week. Training date: Monday, August 10th at 10am.				
Establish a plan to assist families in conducting symptom checking at home	Information will be sent to families informing them of symptoms and encouraging them to perform daily symptom checks at home. This information will come in the form of a checklist. It will be provided in English and Spanish.  Signage will be posted in the school identifying symptoms. Signage will be available in both <a href="#">English</a> and <a href="#">Spanish</a> .  During high-contact events that cannot be performed virtually - such as registration - staff will assist with symptom checking prior to entry into the school.				
Assist families in access to thermometers, or other items, as needed to fulfill appropriate symptom checking requirements	Families may contact the school point of contact (building Principal) to request materials to assist with symptom checking.				
Monitor staff/student symptoms and absenteeism carefully	Indicate Assurance: <table border="1" style="width: 100%;"> <tr> <td style="text-align: center;">✓</td> <td>Yes</td> </tr> <tr> <td style="text-align: center;"></td> <td>No</td> </tr> </table>	✓	Yes		No
✓	Yes				
	No				
Educate and promote to staff/students: "If you feel sick; stay home"	Indicate Assurance: <table border="1" style="width: 100%;"> <tr> <td style="text-align: center;">✓</td> <td>Yes</td> </tr> <tr> <td style="text-align: center;"></td> <td>No</td> </tr> </table>	✓	Yes		No
✓	Yes				
	No				
Do not allow symptomatic individuals to physically return to school unless their symptoms are not due to a communicable disease as confirmed by a medical provider	Indicate Assurance: <table border="1" style="width: 100%;"> <tr> <td style="text-align: center;">✓</td> <td>Yes</td> </tr> <tr> <td style="text-align: center;"></td> <td>No</td> </tr> </table>	✓	Yes		No
✓	Yes				
	No				

## Containing Potential Outbreaks

### Preparation Phase

State Requirement ("What")	Implementation Plan ("How")
Develop administrator/teacher/staff education and training on school's protocol for containing potential outbreaks	During teacher back to school professional development, teachers and staff will be trained on school protocols for containing potential outbreaks.



# Reopening Plan

Consult with local health department regarding procedures for tracing a positive COVID-19 case by an employee, student, visitor, or those who have come into contact with an individual testing positive	We will consult with the Weber/Morgan Health Department regarding procedures for tracing a positive COVID-19 case by an employee, student, visitor, or those who have come into contact with an individual testing positive. <a href="http://www.webermorganhealth.org/">http://www.webermorganhealth.org/</a> 801-399-7777
--	---

## Quarantine/Isolation Protocol<sup>2</sup>

State Requirement (“What”)	Implementation Plan (“How”)			
Designate quarantine rooms at each school to temporarily house students who are unable to return home	Indicate Assurance:			
	<table border="1"> <tr> <td data-bbox="789 745 957 806">✓</td> <td data-bbox="957 745 2331 806">Yes</td> </tr> <tr> <td data-bbox="789 806 957 876"></td> <td data-bbox="957 806 2331 876">No</td> </tr> </table>	✓	Yes	
✓	Yes			
	No			
Communicate health and safety issues transparently, while protecting the privacy of students and families	Weekly, general health information will be provided in the Principal emails, usually sent out on Tuesdays. These are available by email, on the school website, and via social media sites. Student privacy information will be protected.			

## Temporarily Reclosing (if Necessary)

### Preparation Phase

State Requirement (“What”)	Implementation Plan (“How”)
Develop administrator/teacher/staff education and training on school’s protocol for temporarily reclosing schools if necessary	Staff will be trained on reclosing procedures during Back to School Week. Training date: Monday, August 10th at 10am.
Establish a plan in consultation with local health on responding to confirmed cases and the coordination of temporary closure of a school	<ol style="list-style-type: none"> <li>1. OPA community members (faculty, staff, students, and families) will be asked to report confirmed cases in the OPA community to the point of contact (building principals)               <ol style="list-style-type: none"> <li>a. Elementary: Kasey Kennington</li> <li>b. Secondary: Stephanie Mathers</li> </ol> </li> <li>2. The point of contact will work with the business administrator, Debbie Deem, to contact the Weber/Morgan Health Department.</li> <li>3. If the confirmed case(s) are determined to be part of a larger outbreak and/or necessitate a temporary closure of school, the steps in the following outbreak section will be followed. If the confirmed case is not part of an outbreak, the following steps will be taken:</li> </ol>

<sup>2</sup> “Quarantine” refers to the recommendations regarding someone that has been exposed to virus (but not yet a confirmed case) is recommended to separate oneself while waiting to see if symptoms develop. “Isolation” refers to the recommendations regarding someone who has a confirmed infection.



# Reopening Plan

	<ol style="list-style-type: none"> <li>a. The OPA Administration will follow the direction of the Weber/Morgan Health Department regarding necessary contact tracing, cleaning, testing, and other steps to be taken.</li> <li>b. The OPA Administration will notify the Board of Directors, discuss the recommendations of the Health Department, and create an action plan specific to the case at hand.</li> <li>c. The OPA Administration will notify relevant members of the OPA community regarding exposure while adhering to all privacy laws.</li> </ol>
<p>In the event of an outbreak, contact the local health department in order to trigger the pre-established plan which may include: class dismissal, school dismissal, longevity of dismissal based on community spread, cleaning/sanitization, communications, contact tracing, etc.</p>	<p>In the event of an outbreak, the following actions will be taken:</p> <ol style="list-style-type: none"> <li>1. OPA administration will contact the Weber/Morgan Health Department</li> <li>2. OPA Administration will initiate cleaning protocols in conjunction with the advice of the Weber/Morgan Health Department.</li> <li>3. OPA Administration will work in collaboration with the Weber/Morgan Health Department, the Utah State Board of Education, and the OPA Board of Directors to determine the appropriate steps to keep the OPA community safe and healthy.</li> <li>4. OPA Administration will inform families of actions to be taken in response to the outbreak and under the advice of the Weber/Morgan Health Department and the Utah State Board of Education. Multiple forms of delivery will include Principals email, One Call, posting to the school website, and posting at the affected building(s).</li> <li>5. Should the outbreak prompt the quarantine of a specific cohort (ex: one elementary classroom), that cohort will transition to an online educational delivery system with specific parameters determined by the situation</li> <li>6. Should the outbreak prompt a soft closure<sup>3</sup>, all classes will transition to an online educational delivery until it is deemed safe to return to face to face instruction</li> <li>7. To the extent possible during an outbreak, OPA will continue to maintain school operations by providing services such as school lunches, in person learning for students with specific needs, counseling services, etc.</li> </ol>

## Transition Management Preparation

State Requirement (“What”)	Implementation Plan (“How”)				
<p>Develop a communication procedure for students and faculty in the case there is a temporary reclosure</p>	<p>If a reclosure occurs on the direction of the Governor or Health Department, the following actions will be taken:</p> <ol style="list-style-type: none"> <li>1. OPA will immediately communicate the directions to OPA staff</li> <li>2. OPA will send out emails to families and post the information on the school website</li> <li>3. OPA will post to social media sites such as Facebook</li> <li>4. OPA will use the One Call system to send a notification to phones and email</li> <li>5. OPA will have teachers post information on their Canvas courses</li> <li>6. OPA will post a notice on the school doors</li> </ol>				
<p>Review original Continuity of Education Plans that were implemented during the spring 2020 soft closure and analyze lessons learned. Consider making changes accordingly and incorporating into transition management</p>	<p>Indicate Assurance:</p> <table border="1" data-bbox="789 1632 2331 1766"> <tr> <td data-bbox="789 1632 957 1695">✓</td> <td data-bbox="957 1632 2331 1695">Yes</td> </tr> <tr> <td data-bbox="789 1695 957 1766"></td> <td data-bbox="957 1695 2331 1766">No</td> </tr> </table>	✓	Yes		No
✓	Yes				
	No				

<sup>3</sup> Soft closure is the closing of the school buildings. Educational instruction will continue through remote means.



# Reopening Plan

plans		
Analyze remote learning capabilities	Indicate Assurance:	
	✓	Yes
		No
Explore extracurriculars/in-person events that may also need to be temporarily postponed/canceled or transitioned to virtual	During the first semester of 2020 - and/or as long as Ogden remains at the “yellow” risk level - extracurricular activities including intramural sports, clubs, and groups are canceled. Intramural, outdoor sports will be offered on a limited basis to interested students. Assemblies and off-campus field trips are also canceled.	

## Mitigation Tactics For Ogden Preparatory Academy

The state requirements have been included in the chart in **purple, bold font**. The OPA expectations are listed in blue. These seven principles of situational characteristics were used to develop the school plan. Any building specific expectations are listed under the general OPA expectations.



**How long do people move around the space or setting?**



**How many people are in the space or setting?**



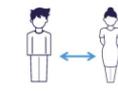
**Duration**

**How long are people in a space or setting?**



**Respirator Output**

**How are people breathing in a space or setting?**



**Proximity**

**How close together are people in the space or setting?**



**Touch**

**How do people interact with objects or features in the setting?**

**Are there points of high congestion?**

State Requirements		Mitigation		
Setting	State Requirement(s)	Personal Protective Equipment	Hygiene & Sanitation	Physical Distancing
Classrooms	<b>Develop and provide educator training on implementing strategies to identify and mitigate risk in a classroom setting</b>	<ul style="list-style-type: none"> <li>- Ensure all students and staff wear masks or face shields when unable to maintain a physical distance of six feet or more.</li> <li>- <a href="#">How to Safely Wear and Take Off a Cloth Face Covering</a></li> <li>- Guarantee all students receive 2 reusable masks provided by Ogden Preparatory Academy.</li> <li>- Guarantee all faculty and staff are provided multiple, reusable masks.</li> <li>- Provide disposable masks for any individuals needing a mask.</li> <li>- Provide accommodations for PPE proactively and compassionately for students with health concerns or needing special accommodations.</li> <li>- Authorize all staff/students who choose to use their own face covering provided they are breathable, cover the nose and mouth, and meet school dress code standards.</li> <li>- Teach and support the expectation that students and staff wash their reusable masks before using the mask again.</li> <li>- <a href="#">How to Wash a Cloth Face Covering</a></li> </ul>	<ul style="list-style-type: none"> <li>- Trained custodians maintain classroom cleanliness and disinfect touch points.</li> <li>- Teachers disinfect their personal space and desk with provided disinfectant.</li> <li>- Teachers or Staff assistants disinfect their classroom desks or tables with provided disinfectant daily after class has been dismissed and during transition periods.</li> <li>- Technology equipment and other shared materials are always wiped down with disinfectant wipes after each use and not sprayed with disinfectant.</li> <li>- Sanitize frequent touch points throughout the day</li> <li>- Provide hand sanitizing stations for every classroom.</li> <li>- Staff and students will sanitize hands upon entry and exit of common areas               <ul style="list-style-type: none"> <li>- <i>Keep desks and horizontal surfaces free of paper and clutter so a proper disinfection can take place.</i></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Assign seats and/or small groups to support contact tracing and to spread seating as far as possible.</li> <li>- Remove unnecessary furniture to maximize spacing.</li> <li>- Classes are not combined.</li> <li>- Use instructional strategies to limit contact and proximity.</li> <li>- Follow engagement expectations with special attention to student grouping and assessment procedures.</li> <li>- Students will face the same direction (as much as possible).</li> <li>- Desks/seating will be spaced to the greatest extent possible.</li> </ul>



# Reopening Plan

	<b>Elementary</b>	n/a	- Use of shared (computer and science labs, tools, gym or physical education equipment, art supplies, toys, games, etc.) should be limited when possible, or disinfected between use.	-Students will have an assigned seat/coat hook.
	<b>Junior High</b>	n/a	- All students and staff will have their own device and will be trained on the sanitization of that device. The few shared devices (Mac Lab) will be disinfected between classes. - Students will be trained on disinfecting their areas prior to transition times and will assist classroom teachers with disinfectant efforts.	n/a
<b>Transitions</b>	Identify high traffic areas and apply floor markings or signage to direct traffic	- Ensure all students and staff wear masks or face shields when unable to maintain a physical distance of six feet or more during transitions. - Staff/students will wear masks/shields when physical distancing is not possible.	-Ensure students and staff use hand sanitizer as they enter and exit common areas during transitions. -Custodial staff sanitize high traffic touch areas throughout the day. -Sanitization stations installed outside of every bathroom (both male and female), in every classroom, and in cafeterias.	- Place distance marking and directional signage for queuing areas. - Place signs throughout the buildings indicating directions for hallway movement and safety precautions. -Train all students and staff on all procedures for transitions. -Create transition time management plans. -Limit transitions when reasonable. - Explicitly teach and reinforce procedures/protocols schoolwide with students and staff.
	<b>Elementary</b>	n/a	n/a	n/a
	<b>Junior High</b>	- Masks required in all hallways, bathrooms, and common areas of the Junior High.	n/a	n/a
<b>Entry/Exit Points</b>	Establish protocols for drop-off/pick-up and communicate updates and expectations to families  Designate entry/exit flow paths to minimize congestion	-Ensure all students and staff wear masks or face shields when unable to maintain a physical distance of six feet or more when entering and exiting school property.	-Disinfect entry /exit points each morning before students and staff arrive. - Interior doors propped during high traffic times (interior entry doors, library doors, etc.) -Disinfect entry/exit points after school dismissal each day. -Provide hand sanitation stations at entry/exit points and ensure students and staff use hand sanitizer as they enter and exit.	-Station employees at entrances and exits to support and monitor distancing practices. -Assign entry/exit points. Signage and floor markings will clarify. -After dismissal, students will not be allowed re-entry until 30 minutes after regular dismissal time.
	<b>Elementary</b>	n/a	n/a	n/a
	<b>Junior High</b>	- Masks required in all hallways, bathrooms, and common areas of the Junior High.	n/a	- During appropriate weather, students will be asked to refrain from entering the building until 8:00am except to eat breakfast. - Employees will be stationed at the main entryway during drop-off to ensure all individuals entering the building are wearing a mask.



# Reopening Plan

<p><b>Visitors</b></p>	<p>Establish protocols for any visitors and non-regular staff, including at a minimum temperature checking and the wearing of face coverings</p> <p>Limit nonessential visitors and volunteers to campuses and programs; each school is to determine essential versus nonessential</p>	<ul style="list-style-type: none"> <li>-Protective barriers will be installed in front offices.</li> <li>-Post signs at entrances and in check-in locations explaining expectations and conditions for entry.</li> <li>-Visitors moving past the front office will be screened for COVID-19 symptoms including a temperature check.</li> <li>-Visitors are required to wear a face covering.</li> <li>-Provide disposable masks for those who arrive without a face covering.</li> </ul>	<ul style="list-style-type: none"> <li>-Designate specific visitor entry points.</li> <li>-Provide hand sanitation stations at visitor entry points.</li> <li>-Visitors must use hand sanitizer as they enter and exit common areas.</li> <li>-Actively screen visitors for COVID-19 symptoms at entry/in the office prior to entering student occupied spaces.</li> <li>- Staff shall sanitize frequently touched areas throughout the day.</li> </ul>	<ul style="list-style-type: none"> <li>-Only essential visitors will be allowed beyond the front offices.</li> <li>-Post signs at all entrances explaining expectations to visitors.</li> <li>-Visitors must check in and are expected to maintain physical distancing where possible.</li> <li>-Classroom visitors shall be cleared through building administration one week prior to entry.</li> </ul>
<p><b>Elementary</b></p>		<p>n/a</p>	<p>n/a</p>	<p>n/a</p>
<p><b>Junior High</b></p>		<p>n/a</p>	<p>n/a</p>	<p>n/a</p>
<p><b>Transportation</b></p>	<p>Develop protocols for minimizing mixing of students from different households and regularly cleaning and disinfecting seats and other high-touch surfaces</p> <p>Implement strategies to ensure driver safety</p> <p>Face coverings for students, staff, other passengers; LEAs may make exceptions for unique student circumstances</p>	<p>-No bus use.</p>		
<p><b>Elementary</b></p>		<p>n/a</p>	<p>n/a</p>	<p>n/a</p>
<p><b>Junior High</b></p>		<p>n/a</p>	<p>n/a</p>	<p>n/a</p>



# Reopening Plan

<b>Restrooms</b>	<p>Provide education and display signage on proper hand hygiene</p> <p>Create schedule for cleaning high-touch areas (e.g., faucets, paper towel dispensers, door handles)</p> <p>Ensure PPE (gloves, masks) is available for staff providing support in restrooms, including custodians</p> <p>Provide training for proper cleaning protocols for COVID-19</p>	<ul style="list-style-type: none"> <li>-Ensure all students and staff wear masks or face shields when unable to maintain a physical distance of six feet or more.</li> <li>-Provide additional PPE, including gloves and sanitizer for staff providing custodial services in restrooms.</li> </ul>	<ul style="list-style-type: none"> <li>-Custodial Staff deep clean and disinfect restrooms daily.</li> <li>-Disinfect restroom touch points frequently throughout the day.</li> <li>-Check restroom dispensers throughout the day to ensure adequate soap, sanitizer, toilet paper, and paper towels.</li> <li>-Display signage and teach students and staff proper hygiene.</li> </ul>	<ul style="list-style-type: none"> <li>-Limit the use of Hall Passes and provide a schoolwide plan for Hall Pass usage with disposable passes and signout/in required.</li> <li>-Limit the number of students in restrooms at any given time to the extent feasible through established schedules and procedures.</li> </ul>
	<b>Elementary</b>	n/a	n/a	n/a
	<b>Junior High</b>	n/a	n/a	n/a
<b>Cafeterias</b>	<p>Mark spaced lines and designate serving line flow paths</p> <p>Remove self-service salad bars and buffet</p> <p>Student hand hygiene routines (i.e., hand washing or sanitizer) before and after meal services</p> <p>Increase cleaning and disinfecting of high-touch areas</p>	<ul style="list-style-type: none"> <li>- Ensure all students and staff wear masks or face shields when unable to maintain a physical distance of six feet or more. Exceptions are made when it's necessary to eat or drink.</li> </ul>	<ul style="list-style-type: none"> <li>-Cafeteria workers clean and sanitize the tables and benches after each use.</li> <li>-Staff clean and sanitize the cafeteria door handles after breakfast and lunch.</li> <li>-Teach and reinforce adult and student hand sanitation before entering the cafeteria and eating. (Children under six must have adult supervision when applying).</li> </ul>	<ul style="list-style-type: none"> <li>-Space tables out as much as possible.</li> <li>-Mark separations of lines, etc. with signage and floor markings</li> <li>-Reduce the number of students in the lunchroom (e.g. multiple lunches, staggered release times, increased eating areas)</li> </ul>
	<b>Elementary</b>	n/a	n/a	-Provide lunch in the classroom unless social distancing can be accomplished in the cafeteria.
	<b>Junior High</b>	-Masks will be required as students walk into the cafeteria and get their lunches. At tables, students will be allowed to take off masks and eat. After eating, students will place masks back on before clearing trash and exiting the cafeteria to the hallways.	n/a	-Expand Junior High lunch times to 3 lunches as needed to promote social distancing.



# Reopening Plan

<p><b>Large Group Gatherings (e.g. assemblies, performances)</b></p>	<p>Ensure group gatherings are organized with health and safety principles and requirements in place and, as needed, in consultation with local health departments</p>	<ul style="list-style-type: none"> <li>- Ensure all students and staff wear masks or face shields when unable to maintain a physical distance of six feet or more.</li> </ul>	<ul style="list-style-type: none"> <li>- Trained custodial staff prepare and sanitize areas in which large(r) group gatherings cannot be prevented.</li> </ul>	<ul style="list-style-type: none"> <li>- Plan and monitor efforts limiting congregation and congestion of groups.</li> <li>- Fall sports will be limited to intramural activities, reducing exposure to students from other counties.</li> <li>- After school clubs and groups will not meet until the county is moved into green status</li> <li>- Implement healthy practice plans for allowed activities.</li> <li>- Follow the same guidelines as during the school day for all after school activities on school property or otherwise under school supervision.               <ul style="list-style-type: none"> <li>- The building will be cleared of students by 3:15 so cleaning can begin. Student presence in the building before/after school is limited to students who are working directly with a teacher for additional help.</li> </ul> </li> <li>- No in-person assemblies or off site field trips until the county is in yellow</li> </ul>
<p><b>Elementary</b></p>		<p>n/a</p>	<p>n/a</p>	<p>n/a</p>
<p><b>Junior High</b></p>		<p>n/a</p>	<p>n/a</p>	<p>n/a</p>
<p><b>Unique Courses with Higher Risk of Spread</b></p>	<p>Identify courses that would be more at risk and make plans with support from local health departments (as needed) to mitigate the risks</p>	<ul style="list-style-type: none"> <li>- Ensure all students and staff wear masks or face shields when unable to maintain a physical distance of six feet or more.</li> </ul>	<ul style="list-style-type: none"> <li>- Limit use of shared gym or physical education equipment, (computer and science labs, tools, art supplies, toys, games, etc.) when possible and/or disinfect between use.</li> </ul>	<ul style="list-style-type: none"> <li>- Limit unnecessary sharing and touching of materials. Equipment will be sanitized at least daily.</li> <li>- Hold Physical Education classes outdoors as much as possible. During vigorous exercise when masks are not optimal, allow and enforce social distancing.</li> </ul>
<p><b>Elementary</b></p>		<p>n/a</p>	<p>n/a</p>	<p>n/a</p>
<p><b>Junior High</b></p>		<p>n/a</p>	<p>n/a</p>	<ul style="list-style-type: none"> <li>- Courses with shared materials will be limited due to OPA's one to one program.</li> <li>- Courses with shared materials (ex: science during a hands-on lab) will use teachers and students to sanitize all shared materials prior to each transition time.</li> </ul>
<p><b>Recess and Playground</b></p>	<p>Ensure recess and playgrounds are managed with health and safety principles and requirements in place and, as needed, in consultation with local health departments</p>	<ul style="list-style-type: none"> <li>- Ensure all students and staff wear masks or face shields when unable to maintain a physical distance of six feet or more unless engaged in strenuous activity.</li> <li>- Follow athletic guidelines.</li> <li>- Once activity has started, masks may be removed.</li> <li>- Once physical activity is complete, students put masks back on.</li> </ul>	<ul style="list-style-type: none"> <li>- Trained staff sanitize playground equipment each morning before school.</li> <li>- Teach and reinforce student hand sanitation before and after activity. (Children under six must have adult supervision when applying).</li> <li>- Sanitize equipment daily.</li> </ul>	<ul style="list-style-type: none"> <li>- Teach and promote structured activities that promote physical distancing.</li> </ul>
<p><b>Elementary</b></p>		<p>n/a</p>	<p>n/a</p>	<p>n/a</p>



# Reopening Plan

<b>Junior High</b>		n/a	n/a	- Shared materials such as puzzles and board games in the library will be removed until the county reaches green.
<b>Special Education, Related Services, or School Counseling (e.g. School Psychologist, Speech Language Pathologist, etc.)</b>	<b>Provide plexiglass, face shields, and/or auxiliary aids for one-on-one close contact to ensure students with disabilities have equal access to information</b>	<ul style="list-style-type: none"> <li>- Ensure all students and staff wear masks or face shields when unable to maintain a physical distance of six feet or more.</li> <li>- Provide Face shields and/or auxiliary aids for one on one close contact.</li> <li>- Offer reasonable accommodations for students who are unable to wear face coverings in settings where it is required for others.</li> <li>- Accommodation form is available for students who require a medical exemption from masks.</li> </ul>	<ul style="list-style-type: none"> <li>- Clean and sanitize responsibility rooms after each use.</li> <li>- Sanitize counseling offices, therapy rooms and speech room touch points, after each group/child visit.</li> <li>- Use of shared materials will be limited to items which can be sanitized between uses.</li> </ul>	<ul style="list-style-type: none"> <li>- Follow good practices for maintaining distance and all guidelines by category/department implementation plan (e.g. school counseling)</li> <li>- Coordinate with the Special Education Director for student specific and/or other specialized needs.</li> <li>- Parents will be given options for remote or in-person, small-group services.</li> </ul>
	<b>Offer reasonable accommodations for students who are unable to wear face coverings in settings where it is required for other students</b>			
<b>Elementary</b>		n/a	n/a	n/a
<b>Junior High</b>		n/a	n/a	n/a